RAFT Anglican Church – Parish of Rowville and Ferntree Gully
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General Information

RAFT Anglican Church is a large and modern facility, which hosts several different sized rooms available for hire. Each of our functions rooms are flexible and adaptable to various settings, events and functions. Our spaces are ideal for business events, training sessions, general meetings, team building exercises, weddings, birthday parties and exercise classes.

The following information is intended to help you with the planning and implementation of events;

Location:

The venue is located on the corner of Kellets road and Taylors Lane in Rowville. It has excellent road access, with close proximity to Eastlink (3 minutes) and the Monash Freeway (5 minutes). It is close to apartment and hotel accommodation; and is located between 2 major shopping centres that are within 10 minutes' drive. It is approximately 7.7km from Ferntree Gully Station. A locality map is available for download on our website www.raftchurch.org.au.

Rooms:

Room	Cost $ Per hour	Events	Capacity	Area	Air Con	Heating	Flooring	AV
Hall	$75 (Hall Floor Cleaning Fee $100)	Party Engagement Wedding Seminar Large Meeting	150 seated 200 cocktail	21.4m X 12.2m	No	Yes	Wooden Floor Boards	**Integrated Stereo (CD & IPod connection) Mic**
Youth	$40	Presentation Training Fitness class	50 seated	6.9m X 11.1m	Yes	Yes	Carpet	**Projector** Whiteboard
Foyer	$55	Party Kids Party	80 cocktail	TBA	No	Yes	Carpet	**Integrated Stereo (CD & IPod Adapter)**
Andrews	$40	Small Meeting Training Classes	50 seated	6.8m X 9m	Yes	Yes	Carpet	**Projector** Whiteboard Television DVD Player
Bartholomew's	$40	Small Meeting Training Classes	20 seated	5.4m X 5.4	No	Yes	Carpet	Whiteboard Television DVD Player

*Items bolded are not included in the hire price

Hours of operation:

8.00am – 12 Midnight

Items Included in Hire Price:
   a. Tables and Chairs
      a. 11 Round Tables – Seat 8 (150cm diameter)
      b. 15 Rectangular Trestle Tables – Seat 6 (185x75cm)
      c. 96 Chairs
   b. Cutlery, crockery, mugs to the quantity that is stored in the kitchen
   c. Cleaning and washing equipment and chemicals supplied in the store cupboard
   d. Electrical/electronic equipment in <u>meeting rooms</u> (Television & DVD player)
   e. Use of heating or cooling (where applicable)

All Items remain the property of RAFT and no items provided are to be removed from the property at any time.

Items Available for Hire Separately:
   a. Projector   50 p/hire in the Hall & Andrews Room
   b. Integrated Stereo $60 p/hire (CD and IPod Adapter) in the Hall

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Parking:
There is onsite parking which is unrestricted for 80 cars, plus 2 accessible disabled parking spots. There is also additional parking along the side streets. Parking is therefore readily available for events.

Accessibility:
There is a ramp at the main entrance of the facility which makes all rooms (excluding the Youth Room) easily accessible via wheelchair. There is also one wheelchair access toilet.

Amenities:
Male toilets, Female toilets, Wheelchair accessible/female toilet/change table
Commercial Kitchen (SS and stone bench, twin ovens, six burners, hot water urn, refrigeration, commercial dishwasher).
Although the kitchen is partially equipped it is not suitable for large-scale food preparation or for intensive cooking, and may only be used to heat food unless prior arrangement with the venue manager.
Rear deck, with separate entry.

Audio/Visual:
Integrated stereo with CD and IPod adapter & wifi, microphone.
White board x 3
Projector
Television and DVD player x 2
Security System

Photography:
Images taken before or during an event by the venue coordinator, or provided to the venue coordinator by the clients or their representatives, may be used as promotional material on raftchurch.org.au website only, without obtaining specific permissions.